

To help protect against the spread of COVID-19 and for the safety of our team members and the public, we are asking all participants to review and adhere to the procedures below prior to attending any classes. This will be a working document and as additional guidelines become available, this document will be updated and redistributed. If you have any concerns or questions, please notify Park District staff immediately.

PLEASE REVIEW CAREFULLY

Phase 4 Daily Protocol for General Programs

General information: *This information will be posted on the GEPD website and at the facility.*

- Up to 10 participants in a class at one time. Face coverings will be required at all times.
- Face coverings are required for all patrons over the age of 2. The only exception to this is if the patron has an underlying medical condition that prevents them from wearing a face covering. This may result in the student not being able to participate in the program.
- Please bring disposable water bottle, face covering, and hand sanitizer with your child.

Drop-off and Check-In Procedures:

1. Parents and participant will enter the main doors. All are required to wear a face covering while inside the building.
2. Staff will greet participants and escort them into class.
3. Parents are encouraged to drop-off/pick up for class or wait in their vehicles as lobby seating will not be available at this time.
4. Staff member will check the child in via paper attendance sheet and clipboard.
5. Parents should return 5 minutes prior to the end of class to pick-up participants.
6. There is a one parent/caregiver limit per child permitted to wait.

Inside/Room Protocols

1. **Everyone over the age of 2 will be required to wear a face covering during dance classes unless prevented by medical reasons. *Those who cannot wear a mask for class may not be permitted to participate.**
2. Each participant will have their own designated area during class.
3. Each participant will have their own supplies for the duration of the class, any shared equipment or materials will be cleaned between use.
4. Water fountains will be closed for use in the facility.

Access and Use of Restrooms

1. **Participants at SARC/MSRC should use the restroom prior to the start of class.** Staff will not be able to escort participants to the restroom while class is in session.
2. Bathrooms will be cleaned before class, between classes, and at the end of each day by custodial staff.
3. Participants will be required to wash hands following restroom use and asked to do so frequently throughout class as needed.

Equipment Use and Cleaning:

All rooms will be sanitized with the Geneon Mister according to a schedule by the Program Supervisor. After each class, staff will wipe down equipment.

What to do if a child becomes sick or exhibits COVID-19 symptoms while at a program:

1. Participants that exhibit COVID-19 symptoms will be removed from their group and relocated to another area designated for individuals that are experiencing symptoms.
2. Parents will be contacted and required to pick-up their child immediately.
3. Participants cannot return to their program until at least 10 days have passed since their symptoms first appeared, they have had no fever for at least 24 hours, and other symptoms have improved.

4. Participants may return sooner if they receive a doctor's note that they are cleared to return or received a negative COVID-19 test after they have left their program.

What to do if we are notified of a COVID-19 case at a program:

1. If participant or employee does contract COVID-19, they should remain isolated at home for a minimum of 10 days after symptom onset and can be released after feverless and feeling well (without use of fever-reducing medication) for at least 72 hours OR has 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart. Must provide a doctor's note stating cleared to return to program.
2. Notify DuPage County Department of Health of COVID-19 case.

What to do if a participant, family member or staff is in close contact with a confirmed COVID-19 case:

1. If participant or employee has been in close contact (within six feet for more than 15 minutes) of someone with COVID-19, they must remain isolated at home for a minimum of 14 days since the last contact with the confirmed case. Since the incubation period is 2-14 days, not even a negative test will allow for an early return.
2. If a family member of a participant has been in close contact with a confirmed case of COVID-19, the participant must remain quarantined, unless the family member with the close contact is able to isolate from the rest of the family.

Parent Responsibilities

1. Ensure your child is healthy and check their temperature and symptoms before participating in activities with others.
2. Consider not carpooling or very limited carpooling.
3. Ensure child's clothing and face covering is washed after every class.
4. Notify your instructor immediately if your child becomes ill for any reason.
5. Ensure that your child brings a face covering, hand sanitizer and water to every class.

Planning a Vacation or Traveling Outside of Illinois?

The Glen Ellyn Park District would like your help minimizing the spread of COVID-19 in our community. The Illinois Department of Public Health (IDPH) is working with state and local public health partners to implement after-travel health precautions. Please be aware of the IDPH's travel advisory to states that have emerged as an area with widespread or ongoing community spread. The states and regions under this travel advisory will be updated by IDPH on a regular basis. We would ask that Park District patrons who have traveled to or intend to travel to one of these locations notify their Program Supervisor about the travel and seek guidance about specific precautions that can be taken. If your travel experience exposed you to potential COVID-19 risks, it is recommended to self-quarantine up to 14 days before returning to Park District programs to ensure COVID is not spread within our community.

REMINDER

Please remember to continue to follow preventative measures no matter how many employees/participants are in the building/facility. Maintain social distancing, use cough and sneeze etiquette, use a face covering, and wash/sanitize hands frequently.

Acknowledgment:

I have read and understand the contents of this memo and will adhere to these guidelines to the best of my ability. I further understand that this is a working document and may be updated from time to time. If I have questions, concerns, or recommendations I will discuss with the supervisor of the activity either myself or my child is participating in, Taylor Stirmell or Jeannie Robinson. I understand that if I do not follow these guidelines, I may be putting myself and/or others at risk and may be subject to removal from the activity/program action.

This document was last updated on: _____ September 28, 2020 _____

As updates become available, this document will be updated and redistributed when it is practical and reasonable to do so. For the most current guidelines and additional resources, please visit the websites below:

Centers for Disease Control - www.cdc.gov

Occupational Safety & Health Administration – www.osha.gov

Illinois Dept. of Public Health – www.dph.illinois.gov

Park District Risk Mgmt. Agency – www.pdrma.org

Illinois Dept. of Commerce - <https://www2.illinois.gov/dceo/Pages/RestoreILP3.aspx>