

**2023-2024 INTENSIVE BALLET, PRE-PRO BALLET, REPERTORY & TAP B COMPANIES POLICY PACKET**

Below are the expectations of a Dublin Dance Centre & Gymnastics student performing company member. Please keep a copy of these expectations for your reference. If you have any questions, contact the director of the company.

By initialing the lines superseding each policy below, I understand and agree to abide by the statements as written. I further understand the rules/requirements noted in the Placement Program Policy Packet are pertinent to placement level students and company members.

**NOTE: EACH PERFORMANCE COMPANY HAS UNIQUE REQUIREMENTS FOR ENTRY. PLEASE REFER TO THE COMPANY ELIGIBILITY REQUIREMENTS SHEET.**

**ATTENDANCE POLICIES:**

\_\_\_ I will ***maintain*** 80% attendance (*75% summer and non-placement*) in ALL technique classes and company classes (including conditioning).

\_\_\_ An attendance update will be communicated to the company director if I am at less than 80% in any of my technique classes. If I am at risk in my technique classes, I am also at risk for losing eligibility in the company unless a make-up plan is established in my technique classes. We do ask that you manage and take responsibility for your make up records.

\_\_\_ I understand any school related activity such as cheerleading, track, volleyball, etc. may NOT interfere with company class if it takes me below the 80% company attendance mark. Any school related activity is permissible in placement classes required for one season (*6-8 weeks*) out of the year as long as comparable classes are being done in conjunction with the school activity season. I will talk to my teachers and director/s prior to making a seasonal commitment and will have a plan in place for comparable classes.

\_\_\_ Any absence (outside of holidays) during the four weeks prior to all performances will be pre-approved by the company director/s. This includes Halloween, Nutcracker, Spring, & June Performances where applicable. Failure to attend these four weeks could result in loss of performance privileges.

\_\_\_ I understand all company members are encouraged to perform at parades, school day-out and community events. If unable to participate in any event/s I will immediately inform my company director & explain the absence.

\_\_\_ I understand the importance of the start time of rehearsal/class and will be properly prepared and in the studio on time. Upon arrival, I will begin limbering in the studio to prepare my body for the day. I understand this not only takes care of my body but also shows my readiness and demonstrates respect for my teachers and choreographers as well.

\_\_\_ Make-up classes are not available for company time. Company directors and choreographers reserve the right to set pieces using the company members who are present which may eliminate participation for those company members that are absent. Company members who have missed choreography are expected to learn missed material themselves by understudying or from another company member.

\_\_\_ I have read and understand what absences are considered excused as noted in section 3 of the Placement Program Policy Packet.

**ILLNESS AND INJURY POLICIES:**

\_\_\_ I understand if I become ill or injured for an extended amount of time I will inform the company director/s immediately.

\_\_\_ If an extended illness or injury takes me below the 80% attendance policy, I will present a doctor's excuse/note to the company director/s and those classes will be made up when I am back in dancing/gymnastics condition.

\_\_\_ If I have sustained an extended illness or injury that allows me to sit in class and watch, I will be present to do so.

\_\_\_ If I have sustained an extended illness or injury that allows me to do class on the floor, I will do so in order to keep my agility, strength and flexibility in order. Due to safety reasons I will not be allowed to dance half way through the class as I have missed my proper warm-up period.

**DEMEANOR/CONDUCT AND COMMUNICATION POLICIES:**

\_\_\_ I understand timeliness to all company related functions is a priority. If a "call" time or arrival time says 8:00 am, it means 8:00 am. Failure to be on time may result in a loss of performing privileges.

\_\_\_ I understand being a company member is a privilege, and company members will demonstrate good demeanor both in and out of the classroom. The company member is considered to be a mentor to younger generations of dancers. I will set a good example at all times.

\_\_\_ I understand if my conduct does not represent the company appropriately (for example, disrespect, bullying, etc.) I may lose performing privileges, and possibly be asked to withdraw from the company.

\_\_\_ I understand all communication between company members and company directors will be through email and/or group text (*when applicable*). I should look for and respond to all company emails and/or group texts (*when applicable*) in a timely manner.

**INTENSIVE AND PRE-PRO BALLET COMPANY MEMBERS ONLY:**

\_\_\_ I understand it is my responsibility to have properly sewn, ready to wear pointe shoes for all pre-pro ballet co and ballet co rehearsal/class time. For my own safety I will not continue to wear 'dead' shoes, and I will have new shoes sewn and properly broken in in time for the start of class each week.

\_\_\_ I understand in order to maintain and acquire professional-grade costuming a portion of the ballet company fees are applied to purchasing, cleaning, fitting, managing, and storage of costumes. Per the director's discretion, some costumes may be kept by the studio in order to maintain a viable inventory. Current company members benefit from past costuming, and their contribution applies to current and future performances.

\_\_\_ I understand some select items will need to be purchased on an as needed basis at my own expense. These items include, but are not limited to: stage make-up and accessories (false lashes, etc), nude briefs for coverage under white romantic tutu, etc.

\_\_\_ I am aware nude color leotards are not to be worn under the white bodices and white romantic skirts worn in pre-pro ballet co and ballet co performances. The white bodices provide ample coverage and the purchase of nude briefs for under the white romantic skirt allow for additional coverage as well.

\_\_\_ I understand the following pre-pro ballet co and ballet co class attire is permitted and appropriate: black or colored leotard, pink ballet tights fully covering the entire foot, pointe shoes and hair securely pulled back in a bun/french twist, etc. Short ballet skirts are permitted. I also understand that the ability to wear a colored leotard is a privilege, and will continue to dress for pre pro ballet co and ballet co rehearsals with professionalism out of respect for my teachers, myself, and the reputation of pre pro ballet co and ballet co

**Applicable Companies** *(circle all the companies you participate in below):*

INTENSIVE BALLET CO

PRE PRO BALLET CO

REPERTORY CO

TAP CO B

**Participants Measurements (\*see below)**

Ladies:

Bust \_\_\_\_\_

Waist \_\_\_\_\_

Hips \_\_\_\_\_

Girth \_\_\_\_\_

Gentlemen:

Girth \_\_\_\_\_

Waist \_\_\_\_\_

Hips \_\_\_\_\_

Inseam \_\_\_\_\_

Outseam \_\_\_\_\_

\*If you are able to measure your student, please do so. Take and record your child's true measurements - do not add for growth or ease. Bust is the measurement below the armpit, around the fullest part of the chest or bust. Waist is at the natural waist, at the most narrow point. Hips are the fullest part around the hips and rear. Girth is the measurement beginning at the top of the shoulder (near the neck), down the front through the crotch, up the back to where you started at the shoulder. If you are not comfortable with this, ask the office staff to assist you.

**STUDENT:**

PRINT Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT:**

PRINT Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please initial, sign and return this form to the DDC&G Office*

## 2023-2024 Travel Authorization

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**Student Name**

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**Primary Phone Number**

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**Parent Name**

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**Home Address**

**Parent's Phone Number/s** *(Please list all that apply and in order of most easily contacted)*

1. \_\_\_\_\_

2. \_\_\_\_\_

**Contacts in case of an illness or emergency** *(not listed above)*

*Name | Relationship | Phone Number*

1. \_\_\_\_\_

2. \_\_\_\_\_

### Travel Authorization

I hereby give my consent for the above named student to travel to and from events scheduled by Dublin Dance Centre & Gymnastics. I understand that private transportation will be used. On occasion, vehicles will be driven by responsible adults (parents of dancers or studio staff members), and they will not be held responsible for any accident or injury that may occur.

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**Parent's Signature**

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**Date**

*Please sign and return this form to the DDC&G Office*

# 2023-2024 Emergency Medical Authorization

Please complete Part I OR Part II

## Part I (To Grant Request)

In the event that reasonable attempts to contact me or the other parties listed herein have been unsuccessful, I hereby give my consent a) for the administration of any treatment deemed necessary by our preferred physician or dentist, or in the event that the designated preferred practitioner is not available, by another licensed physician or dentist, and b) for the transfer of the child to our preferred hospital or any other hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring the necessity for such surgery, are obtained before surgery is performed.

\_\_\_\_\_  
Preferred Doctor

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Preferred Dentist

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Preferred Hospital

Please attach any facts concerning the student's medical history, including allergies, current medications, and any other impairment to which a physician should be alerted.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Part II (Refusal to grant consent to treatment)

I DO NOT give my consent for emergency medical treatment of my child. In the event of illness or injury requiring treatment, I wish Dublin Dance Centre & Gymnastics authorities to take no action or to do the following:

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Insurance Verification/Waiver

Please complete Part I OR Part II

### Part I – Verification

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Policy Number

I attest that a medical insurance policy is in place for my child, and that the above named insurance company will pay the medical or surgical expenses that result from any injury, major or minor, that the student may receive as a result of practicing or performing with the Dublin Dance Centre & Gymnastics. This insurance will also cover the student while traveling to performances or conventions away from the Dublin Dance Centre & Gymnastics facilities.

Since the student is covered by an insurance policy that will provide adequate financial coverage for any type of injury that may result, I the parent, or guardian agrees to release Dublin Dance Centre & Gymnastics from any obligations that pertain to financial responsibility in these matters.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

### Part II – Waiver

I hereby acknowledge that an accident insurance policy is not in force for the student. Since this student is not covered by an insurance policy that will provide adequate financial coverage for any type of injury, I the parent, or guardian agrees to release Dublin Dance Centre & Gymnastics from any obligations that pertain to financial responsibility in these matters.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

*Please sign and return this form to the DDC&G Office*

*dublin* **DANCE centre**  
**& GYMNASTICS**

2023-2024

**Performing Company Calendar**  
**Abbey Theatre 5600 Post Road**  
*(Dates and times are subject to change)*

**October 2023**

All Companies Halloween Load In/Tech & Dress Rehearsal  
Sunday 10/22/23

All Companies Halloween Show Day  
Sunday 10/29/2023

**December 2023**

Nutcracker Dancers Abbey Public Nutcracker Load In/Tech Day *(no dancers)*  
Friday 12/1/2023

Nutcracker Dancers Abbey Public Nutcracker Show Day  
Saturday 12/2/2023

Public Performances at Upper Arlington High School Performing Arts Complex  
Saturday and Sunday December 9th and 10th 2023

**February 2024**

Repertory, Ballet, Tap B Co's Load In/Tech & Rehearsal Day  
Sunday 2/25/2024

**March 2024**

Repertory, Ballet, Tap B Co's Show Day  
Sunday 3/3/2024

**April 2024**

Ensemble, Exhibition, Tap A, Youth Co Load In/Tech & Rehearsal Day  
Sunday 4/21/2024

Ensemble, Exhibition, Tap A, Youth Co Show Day  
Sunday 4/28/2024

## **Extracurricular Performing Company Experiences**

*(Not at the Abbey Theatre)*

### **“Informance”**

End of Summer 2023  
Saturday, August 12th  
Approximate Start Time 3:30pm  
DDC&G in Room 10

### **“Summer Showcase”**

End of Summer 2023  
Labor Day Weekend Sunday, September 3rd  
Approximate Start Time 6:00pm  
Potential Location “Leather Lips” Outdoor Theatre (Dublin)

### **Dublin City “Spooktacular/Boo Boogie”!**

Typically Thursday evening close to Halloween  
Approximate after school hours until 8:00pm

### **Two School Day Out/“Artists in the Schools”**

1. Fall  
*Around Halloween Show*
2. Spring  
*Around April Show*

### **Two Dublin City Parades**

1. July 4th
2. St Patrick’s Day

Dublin Dance Centre & Gymnastics Student Performance Companies are for dancers who love to perform and want the experience of working in a pre-professional dance company. Each year, student companies are involved in extra performances, new productions and community events. Below is an outline of eligibility requirements and yearly commitments. For specific details, please contact the office and/or the director.

	<b>Ballet Co Intensive</b> Classical Ballet	<b>Ballet Co Pre-Pro</b> Classical Ballet	<b>Ensemble</b> Hip Hop/Jazz	<b>Exhibition A/B</b> Gymnastics	<b>Repertory</b> Modern/Jazz/ Contemporary	<b>Tap Co A/B</b> Tap	<b>Youth Co</b> Mix of Character Styles
Ages/Class	Intensive Ballet	Pre-Pro Ballet	7th-12th Grades	Adv and PI Gym	8th– 12th Grades	Various Grades	1st-7th Grades
Eligibility	Students must be enrolled in Intensive Ballet A or higher	Students must be enrolled in Pre-Pro level B or higher	Students must be enrolled in Adv level or higher Hip Hop and any other Intermediate level dance technique class.	Students must be enrolled in: Adv/PL Prep Gym or higher; one dance class highly encouraged	Students must be enrolled in PI Modern B or higher, PI Jazz B or higher <b>AND</b> Adv ballet or higher, plus 3 other technique hours <b>OR</b> by teachers recommendation.	Tap Co A: Students must be enrolled in Adv/PI Prep Tap, or PI Tap A/B  Tap Co B: Students must be enrolled in PI Tap C or Pre-Pro	Youth Co A & B: Students must be enrolled in any Int or exp. level dance or gymnastics class.  Youth Co C: Must be enrolled in 2 Int classes (one must be dance)
Performances	Summer Showcase, Halloween, Nutcracker, Spring, June	Summer Showcase, Halloween, Nutcracker, Spring, June	Summer Showcase, Halloween, Nutcracker, Spring, June	Summer Showcase, Halloween, Nutcracker, Spring, June	Summer Showcase, Halloween, Nutcracker, Spring, June	Summer Showcase, Halloween, Nutcracker, Spring, June	Halloween, Nutcracker, Spring, June
***Students must remain enrolled in required classes for the duration of the year. 80% Attendance required for all classes and company time***							
Monthly Fee	\$225/Month 12 Months  June 15, 23 - May 15, 24	\$155/Month 12 Months  June 15, 23 - May 15, 24	\$190/Month 12 Months  June 15, 23 - May 15, 24	A/B: \$146/Month 12 Months  June 15, 23 - May 15, 24	\$200/Month 12 Months  June 15, 23 - May 15, 24	\$148/Month 12 Months  June 15, 23 - May 15, 24	\$147/Month 10 Months  Aug 15, 23 - May 15, 24
Enrollment Dates	Start of Summer 2023.	Start of Summer 2023.	Start of Summer 2023, Start of Fall 2023, or Jan. 1, 2024.	Start of Summer 2023, Start of Fall 2023, or Jan. 1, 2024	Start of Summer 2023, Start of Fall 2023, or Jan. 1, 2024.	Start of Summer 2023, Start of Fall 2023, or Jan. 1, 2024.	Start of Fall 2023 or January 1, 2024
Monthly fee includes tuition, all applicable Costumes for shows as listed above, Nutcracker Fees, and Bus Fees. Some companies may have additional required fees ( i.e. specific clothing, dance shoes as requested, etc) Please see the policy packet or contact the office for more information.							
Director Contact	Joyelle Weaver Joyelle @dublindance.com	Alex Napoli Alex @dublindance.com	Amanda McCoy Amanda @dublindance.com	Ellie Burnett Ellie @dublindance.com	Courtney Lucas Courtney @dublindance.com	Courtney Lucas Courtney @dublindance.com	Laura Patterson & Cassia Cramer Laura@dublindance.com Cassia@dublindance.com
5.11..23							