

# Creating Your ACTIVE Net Account

To register for activities and reserve facilities, you will need to create an ACTIVE Net account.

## Step One:

Start by accessing our new registration site here or type <a href="https://apm.activecommunities.com/CityofDanaPoint">https://apm.activecommunities.com/CityofDanaPoint</a> into your browser.







## **Step Three:**

Fill in your name and address. Required fields are denoted by a red asterisk (\*). Click *Next*.

Home Page > Create Account				
	2	3	4	5
name & address	contact information	personal information	emergency contact	account information
lame & Address				
To create an account, please pro Please note, that to create an ac	ovide the following name a count for a child you first r	nd address related in need to create an acc	formation. ount for an adult.	
Customer Title				
Please select your title				
First Name				
Middle Name				
Last Name				
Last Name				
Last Name Street Address				
Last Name Street Address				
Last Name Street Address				
Last Name Street Address Country				
Last Name Street Address Country United States of America	T			
Last Name Street Address Country United States of America City, State, Zip Code	<b></b>			
Last Name Last Name Country United States of America City, State, Zip Code New York NY 10022	<b>•</b>			
Last Name Last Name Country United States of America City, State, Zip Code New York NY Other Integration NY Other Integration NY Other Integration NY Other Integration Comparison Comparis	■ at from above)			





### **Step Four:**

Fill in your Contact Information. Required fields are denoted by a red asterisk (\*). \*Note: To receive text message alerts, including cancellation notifications, please indicate your cell phone carrier.

	name & address	2 contact information	3 personal information	4 emergency contact	5 account information	
Contact Info	rmation					
Please enter	your contact information	n, including email p	references.			
Home Phone	Extension					
Work Phone	Extension			]		
Cell Phone		<i>Tip:</i> Sel	ect your Cell r to receive			
Cell Carrier Carrier		text	message			
Other Phone	e to receive text messages Extension	3		1		
□ Yes, I am ti * Email address	he main contact for my far	nily				
Additional ema	il address					
☐ Yes! I'd like ☐ Yes! Please	e to receive periodic emails e mail me periodic updates	from my park.				
Back Can	ncel & Return Home					Next 🕨

Click Next when complete.





## **Step Five:**

Enter your personal information. Required fields are denoted by a red asterisk (\*).

	0	<b>Ø</b>	3	4	5	
	name & address	contact information	personal information	emergency contact	account information	
Persona	l Information					
Please ( * Denote	enter your personal infor es a required field.	mation.				
Role in Fa Please se * Gender Please se	amily elect your role in the family elect your gender •					
Users mus	t be 13 years of age or ol	der.				
* Date of Bi mm/dd/yy	irth /yy					
or Age Ca Please se	itegory elect Age Category.	¥				
* Customer General F	Type Public	T				
Medical A	Alert					
Questions How did	you hear about us?					
Back	Cancel & Return Home					Next ►

Click Next when complete.





## **Step Six:**

Fill in your Emergency Contact information. All required fills are denoted by a red asterisk (\*). Click *Next* to continue.

				4	5
	name & address	contact information	personal information	emergency contact	account information
Emergency	y Contact				
For childre	en, please enter Emer	gency Contact information,	ideally this should NO	)T be the parent or gu	ardian.
First Name					
Relationship					
Home Phone	Extensi	on			
Other Phone Add ano	Extensi	on act			
Back     C	ancel & Return Home				Next >





#### **Step Seven:**

Provide your Account Information. All required fills are denoted by a red asterisk (\*). Create a secure password you will be able to remember, but others will not be able to guess. If you prefer not to use your email to login, please create an alternate Login ID.

					5
	name & address	contact information	personal information	emergency contact	account information
Account	t Information				
Please select	enter security informatio or enter a security question	n for the account. Please n on.	ote Login name is N	OT case sensitive, but passv	vord is. You will also need to
* Email ad	dress				
Add A	Alternate Login ID				
* Confirm I	Password				
* Security Please s	Question elect your question	T			
* Answer					
* Confirm /	Answer				
By creati	ng an account, you are agr	reeing to <b>terms of use and p</b>	rivacy rights.		
Active Co Terms of	ommunity Services: <sup>:</sup> Use   Your Privacy Rights				
Active N	ety ork, LLC:				
Terms of	se   Copyright Policy   Y	our Privacy Rights	_		
Create A	Account Create Accou	int and Add Family Membe	er		

Once you complete all required fields, click Create Account.

## Congratulations, you have created your ACTIVE Net account. You are now ready to register for events, reserve facilities and sign up for activities.

