

Events at the Regional Parks Botanic Garden East Bay Regional Park District (EBRPD)

Updated 09/20/22

Main Entrance: Wildcat Canyon Road and South Park Drive, in Tilden Regional Park, near the Brazilian Room (Note: South Park Dr. is closed November through March)

Types of events allowed: Wedding ceremony, photo shoot (e.g. engagement, wedding day), memorial service.

1. First, call the **Regional Parks Botanic Garden at 510-544-3165** for calendar blocking, and to assure that your desired date is available **AT LEAST 4 WEEKS IN ADVANCE.**

2. Second, call the Reservations Department at 1-888-327-2757 (1-888-EBPARKS) and press option 2. The fee is **\$125** per hour for residents of Alameda and Contra Costa Counties; **\$200** per hour for residents outside these two counties; **2 hours maximum.** There is an **\$8** service charge for each reservation and a **\$500 deposit.** Rates are subject to change.

3. Before confirming your reservation, you must visit the garden, meet with staff, and inspect the site you wish to use.

Please call Garden Staff at 510-544-3165 or email BGarden@ebparks.org

**** Bot Garden is closed Thanksgiving, New Years Day, and Christmas Day.**

**** No reservations allowed on Memorial Day, July 4th, and Labor Day.**

**** Bot Garden Sale: 3rd Saturday in April & 1st Saturday in October (closed week before and week after)**

**** No 30 minute increments. Book for 1 or 2 hours.**

**** Last day to reserve is 3 business days prior to reservation date**

The Regional Parks Botanic Garden, a living museum of the native plants of California, welcomes photo shoots. However, due to limited staff, intricate watering schedules, and sensitive landscaping, the following rules must be followed:

1) Group size is strictly limited to a maximum of **30 people.**

2) Reservation time includes all set-up, the ceremony/photoshoot/memorial service, and clean-up time.

3) The Garden may **not** be used for receptions.

4) **All events must finish before 4:00 pm.** The Garden's west gate (at Anza View Road) is locked at 4:30 pm; the Garden's main gate (at Wildcat Canyon Road and South Park Drive) is locked at 5:00 pm.

5) You must select **one specific site** for your photo shoot and notify Garden Staff at least 4 weeks prior to your event so that we can adjust our watering schedule. Examples: giant sequoia grove and adjacent lawn; horseshoe lawn in Valley-Foothill/Santa Lucia sections; lawn area southeast of the pond.

6) **Do not** enter any plant beds and rock gardens. Seemingly bare areas in planting beds usually have dormant plants or seeds in them that are crushed by any foot traffic. Similarly, rocks and boulders are not to be used as stepping stones, seating, etc., as they have mosses, lichens, and other living collections on them or immediately adjacent to them. Photo shoot party and photographers must stay on lawns and paths.

7) **Do not** place gear and/or supplies in plant beds or on rocks and fences.

8) **Do not** use trees/plants/rocks/wood fences etc. to hang or attach decorations or signs.

9) **Do not** throw rice, bird seeds or other seeds, confetti or any other material, including flowers or flower petals.

10) **Do not** litter.

11) Vehicles are **not** allowed to enter the Garden. Chairs and supplies must be brought in by hand-cart, or carried in, within the time allocated for your reservation.

12) Cancellations: the picnic cancellation policy applies. See your EBRPD Reservation Contract for details.

13) **You** are responsible for your guests/vendors/subcontractor's compliance with these rules. Failure to comply with these rules or Garden Staff may result in partial or full forfeiture of your deposit. Thank you for your cooperation.

Additional important information:

- There are no restrooms in the garden. The restrooms are located at the Camp Oaks parking lot across Wildcat Canyon Road from the main entrance.

- Parking is limited. Groups bringing many cars may have to distribute them on two sides of the Garden in order to find enough spaces for them.

- The most desirable site may be difficult for people with limited mobility to get to.

- The Garden is open to the public. There will often be Garden visitors in the vicinity of a photo shoot. Although the Garden Staff will do their best to assure that there are no intrusions on photo shoots, visitors are welcome to roam the Garden freely.

- Only Verizon gets cell coverage in the Garden and in Tilden Regional Park.

- **To report an emergency, crime, or suspicious activity that is in progress: (510) 881-1121** from a cell phone, 24 hours a day